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BUREAU OF BUDGET & MANAGEMENT RESEARCH

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AUG 10 2018

BBMR CIRCULAR NO.: 18-08

To: All Executive Line Department and Agency Heads
From: Deputy Director, Bureau of Budget and Management Research
Subject: 17 GCA §41210 (b), "Two Percent (2%) Employment Program"

Buenas yan Håfa Adai! This is a request for your participation in the government-wide support to meet the requirements of the 2% Employment Program on the hiring of qualified persons with severe disabilities.

Relative to the Employment of Individuals with Severe Disabilities (2% Employment Program), 17 GCA §41210 (b) provides as follows:

"(b) Government of Guam departments and/or agencies shall employ *at least* two percent (2%) of the workforce with severe disabilities, meeting the criteria as defined by local or Federal agencies and certified by a counselor from the Division of Vocational Rehabilitation ('DVR'). Government of Guam departments and/or agencies may meet such requirement through direct employment, or by contract with non-profit organizations employing individuals with disabilities....."

This 2% Employment Program falls under the purview of the Department of Integrated Services for Individuals with Disabilities (DISID). This department is mandated to be "the single point of entry" for individuals with disabilities and their families for programs and services affecting them.

Please contact DISID regarding the eligibility procedures of applicants. Applicants are considered to meet the 2% Employment Program eligibility criteria when an appropriate certification is received from a counselor from the Division of Vocational Rehabilitation ('DVR') of DISID.

The Bureau is requesting that each Line Department/Agency provide assistance accordingly to DISID in an effort to employ persons with severe disabilities in appropriate positions throughout our government.

Should you have any questions, please contact Rita Sotomayer, Administrative Services Officer/Human Resources Manager at DISID, rita.sotomayer@disid.guam.gov, at 475-4642. Thank you for your cooperation and support. *Si Yu'os Ma'ase.*


LESTER L. CARLSON, JR.